

<b>Topic</b>	<b>Time Frame</b>	<b>Point of Contact</b>	<b>Contact Information</b>
<b>Camp Information &amp; Availability</b>	January 1 – May 26	<i>School Age Camp Director</i>	<a href="mailto:shannonb@lhymca.com">shannonb@lhymca.com</a> 973-507-7037
	May 26 – August 27	<i>Camp Office Administrator</i>	<a href="mailto:camp@lhymca.com">camp@lhymca.com</a> 973-507-7047
<b>Camp Changes</b> <ul style="list-style-type: none"> <li>• Adding or Deleting AM/PM</li> <li>• Switching sessions</li> <li>• Dropping out of sessions</li> </ul>	January 1 – May 26	<i>School Age Camp Director</i>	<a href="mailto:shannonb@lhymca.com">shannonb@lhymca.com</a> 973-507-7037
	May 26 – August 27	<i>Camp Office Administrator</i>	<a href="mailto:camp@lhymca.com">camp@lhymca.com</a> 973-507-7047
<b>Playerspace Help</b> <ul style="list-style-type: none"> <li>• App Download</li> <li>• Finding Schedules</li> <li>• Finding Camper Group</li> </ul>	May 26 – June 24 10:00 am – 4:00 pm	<i>Camp Office Administrator</i>	<a href="mailto:camp@lhymca.com">camp@lhymca.com</a> 973-507-7047
<b>During the week of June 21-24 staff will only be available to answer calls and emails regarding any camp concerns between 10 am – 2 pm. No one will be available on Friday June 25.</b>			
<b>Bookkeeping Questions</b> <ul style="list-style-type: none"> <li>• Billing Questions</li> <li>• Missing Paperwork &amp; Camp Space</li> <li>• Payment Plans</li> <li>• Financial Aid Information</li> <li>• Tax Statements</li> <li>• Childcare Flex Spending Statements</li> </ul>	March 1 – August 27	<b>Nancy Dunham</b> <i>Camp Bookkeeper</i>	<a href="mailto:nancyd@lhymca.com">nancyd@lhymca.com</a> (p) 973-507-7021 (f) 973-334-6977
<b>Camp Media Questions</b> <ul style="list-style-type: none"> <li>• Photo Gallery Questions</li> <li>• Newsletter Questions</li> </ul>	June 28 – August 20	<i>Camp Media Coordinator</i>	<a href="mailto:relivethefun@lhymca.com">relivethefun@lhymca.com</a>