



# LAKELAND HILLS FAMILY YMCA

## Child Watch Service Policies

- PURPOSE:** Child Watch is a drop-in service for children ages 6 weeks through 6 years old. We provide a safe, caring, and relaxed environment to enjoy unstructured play time with our caring staff.
- HOURS:** Monday- Thursday, 9am to 12:30pm & 4-7pm, Friday & Saturday, 9am-12:30pm with a maximum stay of 2 hours per day. There may be different hours on major holidays.
- FEES:** The cost is \$5 per child for each visit. You may purchase a Child Watch Card at the Member Service Desk for \$30 which includes 6 visits.
- SIGN-IN:** All children must be signed in on the Child Watch sign in sheet. Parents are NOT allowed to leave the building at any time while their children are in Child Watch.
- ROOM MAX:** We can accommodate a maximum of 15 children at one time. Once this number is reached, the room will be closed to additional children and a waitlist will be posted on the door.
- DIAPERS:** As a courtesy to our staff, please have your child in a clean diaper upon arrival. **ALL diapering supplies (including wipes) are to be provided by the parents.** If your child is being potty trained, please let the staff know.
- FOOD:** No snacks, candy, gum or food of any kind is permitted in Child Watch. Only labeled bottles and sippy cups are permitted. If you can adjust your workout around your infants feeding schedule, it would be greatly appreciated. **We cannot guarantee that staff will be available to sit one-on-one to feed your child when there are many children that need to be supervised.**
- TOYS:** Toys from home are not permitted in the Child Watch. They can get lost and mixed in with the toys supplied. The Y is not responsible for personal toys that get lost or broken.
- ILLNESS:** **If a child shows any signs of illness while in Child Watch, the parent will be paged and the child MUST be removed from the room and can not return for a full 24 hours.** Please be mindful of the health of the staff and other children. If your child is home sick from school, he/she is not allowed in Child Watch. If a child who has used the service develops a contagious disease, the parent needs to notify the Child Watch Supervisor.
- SHOES:** All walking children must wear shoes at all times.
- UPSET CHILDREN:** If your child is crying or upset for more than 10 minutes, we will locate you in the building and you must immediately come and remove your child from the room. Our staff will do their best to soothe and help your child before calling you.
- FIRE:** In case of a fire or fire alarm, parents are to exit the building and follow staff direction regarding evacuation. The Child Watch staff will evacuate all children and bring them to the Outdoor Picnic Pavilion in the rear of the building. **Under no circumstances may you take your child during the evacuation.** Once we have all children accounted for in the pavilion, you may sign your child out at that point.
- USAGE AGREEMENT:** By using the LHY Child Watch services, members agree to all the above listed policies and procedures in addition to LHY's facility policies. The Lakeland Hills Family YMCA reserves the right to modify the listed policies and procedures at any time, without notice.

If you have questions regarding any of our policies, please ask any of the Child Watch Staff Members or Member Service Manager, Renée Welch

