

MEDICAL POLICIES

INJURIES AT THE SITES

If your child becomes injured at Kids Club, you will be notified. All Site Directors at Kids Club are CPR/First Aid/AED certified, in addition to some of the support staff at the sites. Children with serious injuries that require emergency medical attention will be transported to the hospital located closest to the site, unless otherwise specified by the Emergency Medical Team (Denville, & RVS Sites- St. Clare's Hospital in Denville; Butler – Chilton Hospital).

The site will IMMEDIATELY notify the parent's verbally (and maintain a record on file) when one of the following occurs while the child is in care:

- A child is bitten, and the skin is broken.
- A child sustains a head or facial injury *including when a child bumps his or her head.*
- A child falls from a height greater than the height of the child
- An injury requiring professional medical care occurs.

MEDICATION

If your child needs to take any medication during Kids Club hours, the medication must be delivered to staff on your child's first day. It must be in its original container with the appropriate label and instructions, have your child's name on it, and have the appropriate amount of medication needed for the duration of the illness or for the duration of your child's stay at Kids Club.

For those children requiring an epi-pen, please provide both. A Medication Consent Form must be completed prior to the first day. Forms are available online at: www.lakelandhillsymca.com

Epi-pens will be stored in their original boxes with the child's name and prescriptions. A special care plan or other documentation from a health care provider shall accompany the epi-pen.

Asthma inhalers must also be in their original boxes. We would also need a copy of the asthma action plan with the medication.

****Please note we DO NOT have access to the medication that is in the nurses' office during the Kids Club Program.***

ALLERGIES

If your child suffers from severe allergies, diabetes, or any other debilitating condition, you must also fill out a Food Allergy Action Plan for staff to follow in the event of an emergency (allergy sufferers must also provide an Epi-pen and Benadryl to the Kids Club staff). This form can also be found online.